

April 22, 2005

TO: Board of Selectmen, Sewer Commissioners

FROM: F. Dore' Hunter, Chairman

SUBJECT: Selectmen and Sewer Commissioners' Report

APRIL 25, 2005
SPECIAL EXECUTIVE SESSION
6:30 P.M.
REGULAR MEETING BEGINS AT 7:00 P.M.

I CITIZENS' CONCERNS

II SEWER COMMISSIONERS' BUSINESS

III PUBLIC HEARINGS & APPOINTMENTS

1. 7:01 **OPERATIONAL MINUTE** – The Town Manager will give the Board a brief update on various topics.
2. 7:05 **BOARD REORGANIZATION**
3. 7:10 **TRANSFER OF A BEER AND WINE PACKAGE STORE LICENSE FROM WINE-CASK CELLARS, 100 POWDER MILL ROAD TO WEST ACTON MARKET, INC., 586 MASSCHUSETTS AVE.-** Enclosed please find materials in the subject regard for the transfer of a Beer and Wine Package Store license, for Board consideration
4. 7:15 **WINE CASK-CELLARS, FULL PACKAGE STORE LICENSE TRANSFER, TRANSFER OF LOCATION AND PLEDGE OF LICENSE. -** Enclosed please find materials in the subject regard for permission to Transfer a Full Package Store License from Drinks and Company, 11 Spruce Street to Wine-Cask Cellars at 100 Powder Mill Road, for Board consideration.
5. 7:30 **FRANK CHEN, 124 MAIN STREET- COFFEE SHOP, COMMON VICTUALLER'S LICENSE** –Enclosed please find materials in the subject regard, for Board consideration.
6. 7:45 **BOSTON EDISON/NSTAR, POLE LOCATION HEARING, ELM STREET –** Enclosed please find materials in the subject regard, for Board consideration. Anne Marie Walsh, Community Rep. and Dick Tobin, Service Center Manager will be present to address questions from the Board regarding the status of double poles and condition of poles in town.
7. 8:00 **SPECIAL PERMIT #03/03/05-401, 301 MAIN STREET, NOT YOUR AVERAGE JOE'S** – Under separate cover please find materials in the subject regard, for Board consideration.
8. 8:15 **SITE PLAN SPECIAL PERMIT #04-30-04-398, 19 RAIL ROAD STREET –** Enclosed please find materials in the subject regard, for Board consideration.

9. **8:30 MICHAEL DENSEN, PLANNING BOARD, ASSOCIATE MEMBER** – Enclosed please find Mr. Densen's VCC application and recommendation for appointment as an Associate Member of the Planning Board, for Board consideration.

IV SELECTMEN'S BUSINESS

10. **BUSINESS CENTER OPTION AT LANDFILL** – Enclosed please find materials in the subject regard, for Board consideration.
11. **GOALS FOR THE COMING YEAR** - Enclosed please find materials in the subject regard, for Board consideration.
12. **BOARD AND COMMITTEE ASSIGNMENTS** - Enclosed please find materials in the subject regard, for Board consideration.
13. **BOARD OF SELECTMEN RECUSAL POLICY** - Enclosed please find materials in the subject regard, for Board consideration.
14. **WHITLEY SUIT REGARDING RADIO TOWERS** - Enclosed please find materials in the subject regard, for Board consideration.
15. **ARRT – FEDERAL FUNDS DISPOSITION** - Enclosed please find materials in the subject regard, for Board consideration.
16. **OTHER BUSINESS**

V CONSENT AGENDA

17. **EDWARD STARZEC, ASSOCIATE MEMBER OF THE PLANNING BOARD** – The Planning Board has asked that Mr. Starzec be elevated to a Full Member to fill Lauren Rosenzweig's unexpired term to June 30, 2007, for Board consideration.
18. **ACTON COMMUNITY HOUSING CORPORATION (ACHC), REQUEST FOR APPROVAL OF TRANSFER OF FUNDS** - Enclosed please find materials in the subject regard, for Board consideration.
19. **ONE DAY LIQUOR LICENSE** – Enclosed please find a request from the Pelagic Sailing Club, Inc., for a One Day Liquor License in conjunction with their Annual Clam Bake at NARA, for Board consideration.
20. **CAMPERSHIP REQUEST** – Enclosed please find a Confidential request for a Camp Scholarship to NARA, for Board consideration.
21. **ACCEPT DONATION** – Enclosed please find a request from the Recreation Director for acceptance of a grant in the amount of \$750.00 from the United States Tennis Association, for Board acceptance.
22. **ACCEPT DONATION** – Enclosed please find a request from the Director of Municipal Properties for the acceptance of 24 assorted pieces of office furniture from 524 Main, Inc. for use in the Public Safety Building, for Board consideration.

VI TOWN MANAGER'S REPORT

VII EXECUTIVE SESSION

23. There will be a need for Executive Session

ADDITIONAL INFORMATION

Enclosed please find additional correspondence that is strictly informational and requires no Board action.

FUTURE AGENDAS

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This IS NOT a complete Agenda.

May 9, May 23
June 6
June 20

GOALS 2004-2005

1. Produce Morrison Farm Development Master Plan (Bob/Walter)
2. Improving Inter Board Communication (Dore')

GOALS carried forward

3. Monitor Labor Negotiations (Peter/Trey)
4. Improve Communication with Town Boards (ALL)
5. Revisit 2020 planning process for direction to make this process more beneficial towards implementation of long-term vision, and to get a first rough cut of what happens next year before school is out for the summer (Trey/Peter)
6. ALG process be used for purpose of Budget Planning for FY05 (Dore'/Peter)
7. Process Planning for "Life after NESWC" (Bob)
8. Joint IT process-organizational change (Walter/Dore')
9. Middlesex Pension Alternatives (Walter/Trey)